



## Abstract Guidelines NZAPS/NZSSH Joint Scientific Meeting 2022

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| Abstract submissions close   | 1 September 2022  |
| Authors notified   | 20 September 2022 |
| Earlybird delegate registration ends                                     | 1 October 2022    |
| Date confirmed authors must be registered by to be included in programme | 30 October 2022   |
| Event dates  | 1-3 December 2022 |

Online Abstract Submission Link: <https://events4you.currinda.com/register/event/1325>

### Participation:

The New Zealand Association of Plastic Surgeons and New Zealand Society for Surgery of the Hand will take place in person at the InterContinental Hotel, Wellington 1-3 December 2022. This event will be fully livestreamed.

Abstracts are invited for the NZAPS/NZSSH Joint Scientific Meeting (JSM) 2022 from Plastic Surgery; Orthopaedic Surgery; Hand Surgery; Surgical Trainees and others. Submissions must comply with the Abstract Preparation Guidelines as listed below. Abstracts which do not comply will be declined and returned to the author with the option of re-submission (the closing date as above still stands in this instance). Abstracts without results (or with results pending) will not be considered for presentation.

Presentations will be selected on the basis of scientific merit, clinical merit and relevance to the themes of the JSM. Presentations not selected could be considered for presentation as a poster. There may be only one presenting author, however multiple authors may be listed and included in the submission. Authors must also disclose if their abstract has been previously submitted, published or presented. Where applicable, all presentations must have been approved by the relevant ethics committee and meet institutional standards for experimental and human/animal investigations.

The presenting author must be clearly stated at the time of submission of the abstract. Substitution of an alternative author at a later date is not permitted except with the written permission of the JSM Committee. Only abstracts of authors who have registered and paid the registration fees by 30 October 2022 will be scheduled for presentation and included in the Conference Material. Acceptance of an abstract acknowledges your consent for the abstract to be included in all printed material of the Joint Scientific Meeting 2022.

### Oral Presentations:

Oral presentations for the JSM are planned for a maximum of 7 minutes presentation time followed by 3 minutes for questions. Please consult the programme carefully for further details and specific times.

**Posters:**

Posters will be presented digitally at the JSM. Successful authors will be provided with more details regarding the formal and submission details.

**Prizes:**

There will be a number of prizes and these will be presented on Friday (Hand Surgery) and Saturday (Plastic Surgery).

**Submissions**

Abstracts are to be submitted only via the on-line submission process on the JSM website. Submissions by email, facsimile, hard copy or post will not be accepted. Abstracts must be submitted online no later than midnight (NZT) 1 September 2022. Link to online submission:  
<https://events4you.currinda.com/register/event/1325>

**Selection & Notification**

Receipt of submitted abstracts will be confirmed by email. All abstracts will be reviewed by the JSM Committee. Presenting authors will be notified by **20 September** regarding the status of their abstract. All presenters are required to be registered and paid for the conference by 30 October to be included. All travel and accommodation costs are the responsibility of the presenter. Any presenters unable to travel due to COVID-19 will be required to provide a pre-recording of their presentation and be available for live Q&A via Zoom.

**Abstract Preparation Guidelines**

*Submission:* Abstract submission is via the website (the submission system is Currinda and it is important to use the same email address for submission that you will use later for registration to ensure your abstract and registration details are linked).

*Length:* Maximum 300 words

*Title:* Limited to 20 words in sentence case (i.e. capital letters are used for the first letter of the first word and proper nouns; all other words are lowercase).

*Author and Co-Authors' Details:* Include all authors – the Submission System will allow you to indicate the presenting author.

*Abstract structure:* Background, Methods, Results, Discussion, Conclusions

*Abbreviations:* Use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word appears the first time. Use generic names for drugs. Express numbers as numerals.

*Images / Graphs / Tables:* Images/graphs/tables can be added (1 file only) as a .jpg and should be 300dpi (where possible) when scaled to 100%. Please note that these may be resized to fit in the final printed material.