



Terms and Conditions

Attendance

The Conference is open to everyone registered. Partners may attend the welcome function and conference dinner (partner tickets are available on the registration form).

Payment

All fees are in New Zealand Dollars. Payment will be accepted by credit card (Visa or Mastercard only), international money transfer (NZ\$25 bank fee will apply), direct credit or nz cheque. The earlybird fee will cease to apply from 2 October 2019 – any unpaid registrations at that time will revert to the full registration fee.

Cancellation Policy

Any cancellations or alterations to registration items should be put in writing (email) to the Conference Organiser.

If cancellation of registration is received in writing on or before 20 October 2019 – registration fees less NZ\$90 administration fee will be refunded. From 21 October 2019 - no refund of monies paid.

Accommodation

Delegates are required to book their own accommodation – a list of accommodation is available on the website and delegates are asked to book directly using the booking references. Delegates must pay for all accommodation costs directly with the accommodation providers. The attendee should note the cancellation policy for the chosen hotel/motel when making the direct booking. It is the attendees responsibility to notify the hotel directly of any changes to their booking.

Insurance

Registration fees do not include insurance of any kind. It is strongly recommended that at the time you register for the conference and book your travel you take out an insurance policy of your choice. The 16th Asian Conference on Transcription 2019 Secretariat cannot take any responsibility for any participant failing to arrange their own insurance.

Disclaimer of Liability

The Organising Committee, including the The 16th Asian Conference on Transcription 2019 Secretariat, will not accept liability for damages of any nature sustained by attendees or loss of or damage to their personal property as a result of the conference or related events. If for any reasons beyond the control of the organising committee, the conference is cancelled, registration fees will be refunded after deduction of expenses.

13 February 2019

www.events4you.co.nz