



## Abstract Guidelines - Oral or Poster Presentation

### *Rules of Submission*

---

#### **Participation**

Abstracts are invited for oral presentations, workshops and posters for the 15<sup>th</sup> International Philosophy and Psychiatry Conference to be held in Dunedin, New Zealand 5-7 July 2012. Once accepted, authors will need to be registered by 1 February 2012 to be scheduled for presentation and included in conference documents (registration opens 15 December 2011). Concurrent presenters must provide their own funding for registration, travel and accommodation. Submission of an abstract acknowledges your acceptance for the abstract to be published in all printed material of the conference.

**Oral Presentations** will consist of a total time of 30 minutes (presenters should aim for 20 minutes presenting with 10 minutes discussion).

**Workshops** will consist of a total time of 90 minutes and may include multiple presenters eg; an introduction and two presentations. Workshops should be interactive, with time for discussion. We will consider all formats within this general guideline. The workshop proposal should be submitted on the abstract submission form by the person organising/convening the workshop

The workshop abstract document should contain:

- A brief overview of the workshop outlining the aims and the proposed structure / approximate timings if possible.
- An abstract (250 words maximum) for each substantial presentation (include the presentation title, presenting author and their affiliation)

**Poster Presentations** must conform to the Poster Presentation Guidelines (available on the conference website) and there will be an opportunity for three minute poster introductions.

---

#### **Submission**

Abstracts must be submitted on the Abstract Submission Form (Oral, Workshop or Poster Presentations) available on the conference website [www.events4you.co.nz/inpp2012/abstractsubmission.html](http://www.events4you.co.nz/inpp2012/abstractsubmission.html) They must be submitted by **Wednesday 7 December 2011**.

---

#### **Selection and Notification**

All abstracts will be reviewed by the Abstract Review Committee. Authors will be notified by 21 December 2011 regarding the status of their abstract.

---

## **Abstract Preparation Guidelines**

---

<b>Language</b>	English only
<b>Size</b>	Maximum 250 words
<b>Title</b>	Sentence case (i.e. capital letters are used for the first letter of the first word and proper nouns; all other words are lower case)
<b>Presenting Author Details</b>	Full first name and family name(s). Presenting author's name followed by*  Affiliation details: department, institution, city, state (if relevant), country.  Email of presenting author. The presenting author will be named first on the abstract
<b>Additional Author Detail</b>	If more than one author, please put the names of the additional authors and use the number 2, 3 or 4 to indicate their affiliation details and complete these details in the boxes provided below.  Eg; John Smith <sup>2</sup> , Jane Green <sup>3</sup> , Paul Campbell <sup>4</sup>
<b>Abstract Upload</b>	Within the online submission form you will be required to upload your abstract as a Word .doc, .docx or .rtf file with a maximum of 250 words including any references. Abstracts should be size 10 arial font, with no paragraph formatting. Do not include any endnote or footer detail. You may include your presentation title and author name within the abstract, however the presentation title and author details submitted on the online form will be the information used with your abstract.

---